



TENBURY HIGH

ORMISTON ACADEMY

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A Specialist Science and
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Arbor Parent App – Instructions for Parents

As you may be aware, we moved our school management systems to Arbor at the start of this academic year. We are now pleased to begin giving parents of pupils in Year 7-10 access to the Arbor Parent App.

For the time being, we will continue to use Edulink to set homework; however, this will transition to Arbor and from September 2026, Arbor will be fully operational and Edulink will no longer be in use. The **Student Arbor App** details will be shared at a later date.

You will shortly receive an email from **Arbor** inviting you to join the **Arbor Parent App**.

Step 1: Download the App

- Download the **Arbor Parent App** from the **App Store** (or the equivalent app store for your phone).

Step 2: Set Your Password

- When you receive the email from Arbor, click **“Forgot password”**.
- Follow the instructions to set a password.
- You will then receive another email allowing you to reset your password on the **Arbor website**. You will then need to log into the App in step 3 below.

Step 3: Log In to the App

- Open the **Arbor Parent App**.
- Log in using your **username and password**.
- You will be asked to enter your **child’s date of birth** for the first time only using the App.

Step 4: Complete Notices

- Once logged in, you will see a list of **Notices**.
- Please open each notice and complete the required information to clear them.
- You will not need to add your own details again as these are already in our system – you can amend them if anything has changed.

Step 5: Add Additional Information

- Tap the **three lines (menu icon)** at the bottom left of the screen.
- Go to **Profile**.
- Add any **Additional Information** - this includes:
 - Check student contact details - add mobile number
 - Check medical details
 - Check dietary requirements
 - Check Allergies
 - Check Additional Emergency contact information – *please note that contacts added in this section will by default NOT be considered primary or legal guardians. If you want the contact you are adding to be set as primary or legal guardian (so they receive school messages and information), please contact the school – admin@tenburyhigh.co.uk*



Step 6: Final Approval

- Once all information has been completed, we will review and approve it in Arbor.
- Your information will then be imported into our system.

You can refer to the 'Quick Introduction to Arbor for guardians and parents' on the following link: [A quick introduction to Arbor for guardians and parents – Arbor Help Centre](#)

If you have any queries, please contact admin@tenburyhigh.co.uk.

Kind regards



Mrs V Dean
Principal